



clearance track

a fast, secure way to manage your clearances



Manage clearances in one place: Clearance track gives you a single place to manage all clearance paperwork for DOD and Intelligence Community clearances. Each employee record includes:

- ✓ Active processes
- ✓ Relevant dates in the employee's clearance history
- ✓ Clearance documents, such as SF-86s, 4311s, 312s, and 4414s
- ✓ Active certs



Save time: Clearance track decreases processing time from 5-10 minutes per employee to under a minute for most common actions. It generates paperwork and fax cover sheets for you, auto-fills fields with stored data, and automates notifications. Clearance track generates paperwork for:

- ✓ Initial investigations
- ✓ Re-investigations
- ✓ Crossovers
- ✓ Clearance upgrades
- ✓ Badge renewals
- ✓ Terminations
- ✓ Briefings
- ✓ Cleared personnel certification reports



Reduce or eliminate badge deactivations and facility access denials:

Clearance Track alerts you when badges, visit certs, and floating dates are about to expire and makes it easy to quickly renew paperwork.



Processes clearances faster: Decrease your rate of returns to near zero for incorrectly filled out forms by using Clearance Track to auto-fill the right data in the right fields, avoid copy-paste errors and highlight missing fields.



Empower less experienced security officers: Clearance Track includes simple step-by-step processes that help newer officers understand and comply with DOD and Intelligence Community deadlines, regulations and requirements.



Facilitate collaboration: Shared reminders and easy-to-follow processes make it simple for multiple security officers to collaborate and for one officer to pick up where another left off.

Interested in finding out more about Clearance Track? Contact us at info@clearancetrack.com or www.clearancetrack.com